

FLAGSTAFF UNIFIED SCHOOL DISTRICT #1 RESTRAINT/SECLUSION DOCUMENTATION

This form must be completed when school personnel have used a restraint or seclusion technique with a student.

Referral to Law Enforcement

School personnel are required to comply with the reporting, documentation and review procedures required by A.R.S. 15-105 if the school district summoned law enforcement instead of using a restraint or seclusion techniques on the student.

Applicable Definitions

For purposes of determining whether this form must be completed, the following definitions apply:

Restraint means any methods or device that immobilizes or reduces the ability of a student to move the student's torso, arms, legs, or head freely, including physical force or mechanical devices.

Restraint **does not** include any of the following:

1. Methods or devices implemented by trained school personnel or used by a student for the specific and approved therapeutic or safety purposes for which the method or device is designed and, if applicable, prescribed.
2. The temporary touching or holding of the hand, wrist, arm, shoulder, or back for the purpose of inducing a student to comply with a reasonable request or to go to a safe location.
3. The brief holding of a student by one adult for the purpose of calming or comforting the student.
4. Physical force used to take a weapon away from a student or separate and remove a student from another person when the student is engaged in a physical assault on another person.

Seclusion means the involuntary confinement of a student alone in a room from which egress is prevented.

Seclusion **does not** include the use of a voluntary behavior management technique, including a timeout location, as part of a student's education plan, individual safety plan, behavioral plan, or individualized education program (IEP) that involves the student's separation from a larger group for the purposes of calming.

Notification to Parents

Check the appropriate box.

- School personnel provided the student's parent/guardian with written or oral notice on the same day the incident occurred; or
- Circumstances prevented same day notification to the student's parent/guardian of the incident. Notice will be provided within 24 hours after the incident.

Student Name: _____ Student ID: _____